

Minutes of the Medical Device Committee meeting held on
Monday 4th October, 2021 Via Microsoft Teams.

Present:

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| Duncan Murray (DM) | Consultant Anaesthetist & Chair |
| Mandy Cripps (MC) | MDMS Head of Service & Deputy Chair |
| Clare Goodyear (CG) | Trust Decontamination Lead and MDSO |
| Jake Hand (JH) | Senior Medical Electronics Technician |
| Holly Mamone (HM) | MDMS Operational Manager |
| Ross Cruickshank (RC) | Consultant Anaesthetist |
| Cris Mulshaw (CM) | Head of Therapies |
| Tom Beaumont (TB) | Operational Manager |
| Andy James (AJ) | Financial Controller |
| Lisa Clarke (LC) | Divisional Director of Operations - CS&FS |
| Ali Vandyken | Divisional Director of Operations -Surgery |
| Amy Thatcher (AT) | Procurement Manager |
| Teresa Jolly (TJ) | Recording of Minutes |

1 Apologies for absence:

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| Susan Hegarty (SH) | Consultant Radiologist |
| Louise Jones (LJ) | Head of Risk Management |

2 Minutes from the previous meeting to be agreed:

Minutes of the previous meeting held on the 28th June, 2021 were agreed.

3 Matters arising:

3.1 Update on 21/22 Equipment Procurement:

The majority of approved 21/22 capital medical equipment was brought forward and purchased in 20/21. The remaining projects status include

Theatre Tables bids returned and demonstrations being evaluated. Theatre Tables original bid was £400k but funding allocated was reduced to £180k. This should get 4-5 tables plus accessories and to replace around 14. May request slippage to purchase full amount

that will hopefully allow the use of disposable FFP3 masks reducing the dependence on hoods.



Decontamination:

The latest start date has slipped for SSL's refurbishment, and resources and equipment is increasingly fragile. Any failure will affect our Theatres and instrumentation reprocessing but also the endoscope reprocessing.

Currently linking with ETS around Authorised Person (Decontamination) role which has been vacant at SFT for quite a while. It is a risk for the trust however our Authorised Engineer (Decontamination) has been covering part of the role.

Trophons are finally being rolled out this week following completion of training, having been on site for a while. They are used to deliver automated high level decontamination of invasive ultrasound probes used in Radiology for transrectal and transvaginal scanning.. We are exploring an alternative device to introduce in Fertility.

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Terms of Reference Review:

Terms of reference enclosed and were discussed and updated by the group. MC to circulate updated version.

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AOB